



# PUEBLO RURAL FIRE PROTECTION DISTRICT

[www.PuebloRuralFire.com](http://www.PuebloRuralFire.com)

29912 Highway 50 East—Pueblo, CO 81006

February 26, 2020

## MINUTES

### 1. ATTENDANCE

John A. Musso  
Ted Hall  
Robert Guagliardo  
Rich Ikelman  
Mary Macaluso-Ikelman

### OTHERS PRESENT:

Lisa Coughlin  
Grant Genova  
Diego Rodriguez  
Jarred Wells  
Giz Passig  
Jonathan Passig  
Rod DeSiata  
Conrad Orndoff  
Dewayne Salameno  
George Mraovich

### ASSISTANTS TO THE BOARD

Chief Bret Marascola  
Pat Garcia, Attorney  
Tomma Parco, Recording Secretary

### 2. CALL TO ORDER

The meeting was called to order at 7:01 p.m., Wednesday, February 26, 2020, at Station No. 2 by John A. Musso, Chairman.

### 3. APPROVAL OF AGENDA

A motion was made by Robert Guagliardo to approve the agenda; seconded by Mary Macaluso-Ikelman; motion carried.

### 4. (7:30 p.m.) RECESS FOR OLD HIRE RETIREMENT BOARD

### 5. APPROVAL OF MINUTES

A motion was made by Ted Hall to approve the January 29, 2020, minutes; seconded by Rich Ikelman; motion carried.

### 6. FINANCIAL REPORT

A motion was made by Ted Hall to approve the financial report as read by Mary Macaluso-Ikelman; seconded by Robert Guagliardo; motion carried.

7. **UNION REPORT**

Grant Genova reported nothing new to report this month.

8. **COORDINATOR REPORTS**—(Attached)

- MAINTENANCE—Jack Martin
- EMS—Chief Bret Marascola
- HAZ-MAT—Robert Tracy
- TRAINING—Michael Furney
- FIRE INSPECTOR—Conrad Orndoff—Nothing new to report
- (new report) SOCIAL MEDIA/WEBPAGE—Robert Tracy

9. **CHIEF'S REPORT**— (SEE ATTACHED FOR FULL REPORT)

Chief Marascola is looking at a webinar that will “show off” our District. The Board supported this endeavor since we will have to ask for the mill levy to continue in the next election. Chief Marascola wants the District to know how much the firefighters are doing. He wants the community to see the new projects.

Rescue Truck: Rod DeSiata is the District contact and reported they got the chassis yesterday from GM. They are cutting the box now. They will put the pictures on the web/internet as they go so PRFD can see and approve as it is built. Completion date should be by end of March. Rod is asking for the District to purchase demo extrication equipment. He said there is room on the truck for it. This was an item that was discussed last year and placed on hold until the District could review the dollar amounts for the new training facility. Discussion followed this request.

A motion was made by Robert Guagliardo to buy new extrication tools; motion was seconded by Rich Ikelman; motion carried.

10. **RUSLER CONTRACT**

A motion was made by Ted Hall to accept the Rusler contract beginning April 1, 2020; seconded by Rich Ikelman; motion carried.

11. **2020 ELECTION INFORMATION**

Friday, February 28, 2020, at 3 p.m. the Call for Self-Nominations will close. If someone wants to be a “write-in” candidate, they can still submit a nomination by March 2. Currently, we have 4 candidates for 3 positions. Tomma Parco will notify the candidates when she will draw for positions on the May ballot. Candidates do not have to be present at the drawing; only if they want to be. Once the drawing is held, Tomma will submit the order of the names to the Pueblo County Election Department for the coordinated mail ballot election in May.

A motion was made by Ted Hall to give Tomma Parco or John Musso permission to sign the IGA with Pueblo County regarding the election without a second signature; seconded by Mary Macaluso-Ikelman; motion carried.

12. **2020 BOARD AND SECRETARY STIPEND**

By State Statute the Board members coming on board since 2018 are allowed \$100 per meeting with a maximum of \$2,400.00 a year. Discussion followed that once the new board is elected in May, discussion will be held to determine what a new stipend will be for workshops.

Chief Marascola told the Board that Tomma has not had a raise for 7 years. The Board expressed thanks for all that she does, and Robert Guagliardo said he suggested her salary get doubled since she has 35 years of experience with the District.

**A motion was made by Robert Guagliardo to give Tomma Parco a raise to \$410 per meeting; seconded by Mary Macaluso-Ikelman; motion carried.**

**13. COST PROJECTION FOR TWO ADDITIONAL EMPLOYEES**

Chief Marascola said safety is first and he can hire two new employees within our budget. He presented a handout for the Board to review the costs. (**See handout attached.**) The Chief said he can post and have them ready for hiring by the March meeting. It was discussed we would hire from part timers to the full-time positions.

**14. PERSONNEL MANUAL 12.7 -- INTERVIEWS**

Pat Garcia presented Resolution 2020-03 for updating § 12 of the Personnel Manual. It is effective February 26, 2020.

**A motion was made by Ted Hall to adopt Resolution 2020-03 updating § 12 of the Personnel Manual; seconded by Mary Macaluso-Ikelman; motion carried.**

Pat reviewed the interview process with the Board. Chief Marascola said he suggested not all gold badges have to be present because it could interfere with on duty emergency calls or scheduled time off for some of them.

**15. POSTING FOR TWO NEW EMPLOYEE POSITIONS**

**A motion was made by Ted Hall to post for two new positions; seconded by Rich Ikelman; motion carried.**

**16. SET INTERVIEW DATES**

Chief Marascola will total the points. Interview date will be set and recommendations to the Board will be made at the March meeting for the two part time employees to be considered for hiring as full-time employees.

**17. PAYMENT OF THE BILLS**

**A motion was made by Mary Macaluso-Ikelman to pay bills presented; seconded by Rich Ikelman; motion carried.**

**18. AGENDA REQUEST FOR MARCH 25, 2020**

- Hiring two full time people
- Personal Manual drafts for Sections 11 and 14.
- Rescue Truck Update
- Building Update
- Mesa Water IGA Update

**19. ADJOURNMENT 8:12 p.m.**

**A motion was made by Mary Macaluso-Ikelman to adjourn; seconded by Robert Guagliardo; motion carried.**

Respectfully submitted,

*Tomma Parco*, Recording Secretary